



Billing code: 4151-AE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

[Document Identifier: OS-4040-0010]

Agency Information Collection Request. 60-Day Public Comment Request

**AGENCY:** Office of the Secretary, HHS

**ACTION:** Notice.

**SUMMARY:** In compliance with the requirement of the Paperwork Reduction Act of 1995, the Office of the Secretary (OS), Department of Health and Human Services, is publishing the following summary of a proposed collection for public comment.

**DATES:** Comments on the ICR must be received on or before [INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].

**ADDRESSES:** Submit your comments to [Sherrette.Funn@hhs.gov](mailto:Sherrette.Funn@hhs.gov) or by calling (202) 795-7714.

**FOR FURTHER INFORMATION CONTACT:** When submitting comments or requesting information, please include the document identifier 4040-0010-60D and project title for reference to [Sherrette.funn@hhs.gov](mailto:Sherrette.funn@hhs.gov), or call the Reports Clearance Officer.

**SUPPLEMENTARY INFORMATION:** Interested persons are invited to send comments regarding this burden estimate or any other aspect of this collection of information, including any of the following subjects: (1) The necessity and utility of the proposed information collection for the proper performance of the agency's functions; (2) the accuracy of the estimated burden; (3)

ways to enhance the quality, utility, and clarity of the information to be collected; and (4) the use of automated collection techniques or other forms of information technology to minimize the information collection burden.

Title of the Collection: Project Abstract Summary

Type of Collection: Extension

OMB No. 4040-0010

Abstract: The ICR is for a reinstatement of a discontinued IC, Project Abstract Summary, re-assignment to OMB Control Number 4040-0010, and a 3-year expiration date. The original IC was assigned the OMB Control Number 0980-0204. The IC expired on 4/30/2015. Grants.gov also requests categorizing this form as a common form, meaning HHS will only request approval for its own use of the form rather than aggregating the burden estimate across all Federal Agencies as was done for previous actions on this OMB control number. Project Abstract Summary is used by applicants to apply for Federal financial assistance. The Project Abstract Summary form allows the applicants to provide a summary of the project and its objectives as part of their grant proposals. This form is evaluated by Federal agencies as part of the overall grant application.

Type of respondent: The Project Abstract Summary form is used by organizations to apply for Federal financial assistance in the form of grants. These forms are submitted to the Federal grant-making agencies for evaluation and review.

Annualized Burden Hour Table

Forms (If necessary)	Respondents (If necessary)	Number of Respondents	Number of Responses per Respondents	Average Burden per Response	Total Burden Hours
Project  Abstract  Summary	<u>Grant-seeking organizations</u>	<u>3,467</u>	<u>1</u>	<u>1</u>	<u>3,467</u>
Total			<u>1</u>		<u>3,467</u>

TERRY CLARK

Office of the Secretary

Asst Paperwork Reduction Act Reports Clearance Officer

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